

TIDDINGTON WITH ALBURY PARISH COUNCIL
Monthly Meeting
Monday 5 October 2009, 8.00pm – at Tiddington Village Hall

MINUTES

Present: Mr J Nowell-Smith (Chairman and District Councillor), Mrs E Horne, Mrs Z Knight, Mrs C Draper, Mr B Price, Mr K Field, Mr K Poyser (clerk) and three members of the public.

1. **Apologies:** Mr D Turner (County Councillor)
2. **Declarations of interest:** Mrs Horne declared an interest re the Lantern Service Station, Mrs Knight declared an interest re the development by Rectory Homes at Albury View and Mr Price declared an interest in vibrations caused by traffic on A418.
3. **Approval of previously circulated minutes:**
The minutes were approved and signed.
4. **Matters arising from previous minutes:**
 - a. Affordable Housing, Station Yard – Clerk has made enquiries regarding S106 monies, asking if funds could be used for Pelican Crossing. To report back at next meeting.
 - b. Drainage and ditching – It would seem that little further can be done re traffic vibration on A418. Clerk to contact Malcolm Bowler of Highways again. The main cause of vibrations seems to be empty lorries bouncing on road surface. Brian Price to carry out survey for next meeting and report back. Clerk to ask when work to start on clearing waterways and to ask what results are of camera surveys.
 - c. Sandy Lane / Draycot corner – David Turner is to see if he can bring any pressure to bear to get something done. Tim Wilde of Highways does not seem to have contacted riparian land owners to see if they would allow the necessary access. The councillors continue to be concerned about the grave safety issues involved, which the clerk has stressed to Highways.
 - d. Rectory Homes development at Albury View – Sharon Crawford from SODC has been on holiday. The road is being swept to enhance approach, so a good opportunity to look at state of roads/verges. Clerk to continue to try to speak to Sharon Crawford and to contact Highways re roads.
 - e. Lantern Service Station – Clerk reported that there was no further news re possible enforcement order. Clerk to continue to make urgent enquiries.
 - f. Bad/un-neighbourly behaviour of resident of village – Clerk reported that he had spoken to PC Paul Gregory and to Kym Gunning of L & Q Direct about what was happening about this matter. Clerk said that both were fairly circumspect about the progress and underlying issues, because they were wary of compromising the matter, but his feeling was that they were proceeding cautiously but actively. Chairman was asked to write to Chairman of L & Q Direct to express concerns and seek a resolution. Clerk was asked to invite police and Kym Gunning to attend Parish Council meeting.
 - g. All weather surface – playing field - Alan Stratton not at meeting. Clerk reported that Alan had not yet obtained any prices. To be on agenda for next meeting.
 - h. The OCHA Questionnaire – This was completed by the Councillors for the Clerk to send off.
5. Open discussion

Elaine Horne asked the Clerk to report bad pothole at junction of Sandy Lane and London Road.

Zena Knight asked if the new bus shelter was our responsibility for safety/repair and maintenance. Clerk replied that it was. Clerk was asked to enquire as to whether we could have the old bus shelter.

Mrs Knight said that she intended to attend the SOHA meeting re Newsletter networking. She is also intending to attend the Greenbelt Network AGM in November. Elaine Horne said that she may also attend.

Ken Field raised the matter of the rubbish in lay byes. Clerk to ask that these areas be cleared.

6. Planning matters

None.

7. Correspondence

None.

8. Financial matters

- a. Request from Village Hall Committee re payment of invoice for £681.42 for marquee. Proposed Mrs Horne, seconded Mrs Knight.
- b. Tiddington Village Hall – Chinnor Silver Band £300.00. Proposed Mrs Draper, seconded Mrs Knight.
- c. Playsafety Limited – Annual Safety Inspection £82.80. Proposed Mrs Horne, seconded Mr Field.
- d. Ferndale Landscapes – fence repair, recreational area £299.00. Proposed Mrs Horne, seconded Mrs Knight.
- e. BDO Stoy Hayward – annual audit £155.25. Proposed Mr Price, seconded Mr Field.
- f. CPRE membership £29.00. Proposed Mrs Knight, seconded Mrs Draper.
- g. Gift for internal auditor, budget of £40. Proposed Mr Field, seconded Mrs Draper.
- h. Annual audit – report and matters arising therefrom. The Clerk reported that the external auditors had finished their audit and had qualified their report in relation to risk assessment and insurance cover. Clerk to bring these matters to the next meeting for further discussion and action.
- i. Review of adequacy of insurance cover. Budget for additional premium. Clerk reported that he had made enquiries of our insurers, had obtained the necessary proposal form for completion in order to increase level of cover as necessary. To be completed by Clerk and Chairman and to be on agenda for next meeting.
- j. Annual review of effectiveness of internal audit 2009-2010. Approval of document presented at September Parish Council meeting. The document was discussed, approved and signed by the Chairman.
- k. Programme for risk management assessment. The Clerk agreed to look into this matter and to report back to the November meeting.
- l. Review of budget 2009-10, year to date. The Clerk presented a summary of budget to actual figures for the period 1 April to 30 September 2009. The figures were discussed at some length and variances and the reasons for these noted.
- m. Robinsons Garden Care £598.00 for mowing of playing field and churchyard for July and August. Proposed by Mr Price, seconded by Mrs Draper.
- n. Request for donation to M40CEG. Proposed donation of £100 Mr Price, seconded by Mr Field.

9. Date of next meeting

Monday 2 November at 8.00pm.

There being no further business the meeting closed at 9.46 pm.